

Kevin McCarley  
Director of Emergency Preparedness  
USD469 Board of Education Report  
11 July 2022

### **Emergency Events**

- none

### **Safety**

- **Additional School Resource Officer (SRO)**– Officer Lee, Lansing Police Department attended Basic SRO training in June and will begin work with the District in August.
- **Mary St. Crosswalk project at LES** – The crosswalk project that was requested through the City of Lansing is awaiting to be programmed independent of the City’s annual street program.
- **Fire Marshal Inspection** – Will conduct another Fire Marshal inspection in July.
- **Fire Alarms** - Alarms at the middle School activated codes on 21 and 22 June due to problem. SIMPLEX was called and a service request was submitted on 22 June. All but one of the fault codes was corrected and the remaining one will be addressed by simplex in July.
- **First Aid**
  - Completed monthly AED inspections.
  - Batteries for 10 AEDs will need to be replaced in July for a cost of approximately \$4,000.

### **Security**

- **Building Security**- Policy revisions are required from the Board or the Superintendent to ensure exterior doors are locked when students and staff are in the buildings.
- **Building access** – Our procedures for building access require revision / improvement. Several buildings do not have badge access controls. Some do not have a means to contain visitors while they are being vetted for entry.
  - With the safety and security grant that we will be getting from the State I plan to purchase and have installed video intercom systems at each building. I am researching the systems that are compatible with the Johnson Controls system that we have.
  - Visitor policies and procedures will be revised for the district.
  - The Visit-U system license was purchased for use at all buildings. Prior to August start dates the Visit-u systems will be emplaced for use. Mr. Fletcher and Mr. Burns are working on the iPads for the system to ensure they are operable.
  - Single entry points need to be designated and enforced. Convenience continues to outweigh safety.

- **Window Film** – I conducted a walk through of all school buildings and the district office with a vendor to get an estimate for applying 3M Safety and Security Window Film to exterior and interior glass. The estimate for all buildings is \$300,872.00. The costs can be spread out over several years and installed in phases once the purchase order has been sent. Benefits include:
  - Mitigates hazards from shattered glass due to natural and human causes
  - Increases security and provides added protection
  - Helps provide protection to people and property from flying glass in natural disasters
  - Increases anti-spall protection for laminated glass
  - Significantly reduces harmful UV rays

### Emergency Preparedness

- **Emergency Operations Plan**
  - The EOP was reviewed by Administrators, Directors, and key personnel. Awaiting signatures before it can be finalized.
- **Drills**
  - Crisis Drills (3 times per year)
    - ◇ None over summer
  - **Tornado drills (2 times per year) in September and March**
    - ◇ Summer school SPED 20 June 22
    - ◇ Summer school LES 21 June 22
    - ◇ Summer school LHS 27 June 22
  - Fire Drills (4 times per year)
    - ◇ Summer school SPED 28 June 22
    - ◇ Summer school LES 29 June 22
    - ◇ Summer school LHS 30 June 22
- **Communications**
  - Phase 3- A digital repeater and additional radios will be ordered over the summer to: transition LES to digital radios and ensure each classroom has coverage; install digital repeater at LMS to cover LES & LMS buildings; and to ensure each LMS teacher has a radio. Cost estimate is \$15,006.
- **ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training**
  - The first meeting the District Wide ALICE training event in September took place 15 June 2022. The end goal of the exercises is for all district employees to have gone through each phase of a violent intruder event. Due to the nature of such events and the length of time it would take to complete from beginning to end it has been broken up into three steps (the violent intruder action /lockdown, evacuation/ clearing the building, reunification, and recovery).

- PD days for 2022-2023 will include first aid, AED, CPR (1 hour per building two times over the school year).
- ALICE training for substitute teachers will take place 25 July 2022.

### **Department Update**

- **2022-2023 Goals**
  - Have the Emergency Operations Center 80% functional by December 2021. Behind Schedule.
  - Complete Phase 3 of radio upgrade plan by August 2022. On schedule.
  - Update and enhance building security systems and procedures at all district facilities.
- **2022-2023 Budget**
- **Professional Development**